

Buyer Planner Position

IceMOS Technology is a leading engineering company within the Semiconductor industry. We are currently seeking a highly motivated individual with operations, planning, and purchasing expertise that understands total supply chain activity.

This individual will be required to source, negotiate, and procure the supply portfolio for IceMOS in an efficient and professional manner. The successful applicant will be responsible for maintaining the global supplier portfolio, developing supplier relationships, making cost reductions, implementing processes to reduce lead times, increase efficiency and always ensuring supplier quality. The individual will be required to multi-task across several projects at any one time, working closely between Operations, Sales and Engineering departments.

Duties & Responsibilities

- Requests quotes for new products or product changes.
- Manage the company's supply portfolio including new products and new suppliers.
- Responsible for resolving purchase price variances and invoicing errors.
- Responsible for ongoing supplier assessments, and negotiating improvements in Cost, Quality and Delivery, and if necessary, terminating contracts.
- Responsible for the management of inventory levels, schedules and availability of selected items, including production schedules.
- Directly interfaces with sales and manufacturing to meet customer requirements.
- Develop and monitor various system reports to identify new or changing requirements and take appropriate actions.
- Reviewing production schedules to ensure orders will ship on-time.
- Constantly reviewing standard work for accuracy and improvement.

Knowledge, Skills & Abilities

- Excellent analytical and problem-solving abilities.
- Excellent verbal and written communication skills.
- Strong ability to deal with suppliers.
- Negotiating skills.
- Ability to communicate effectively at all levels
- Ability to work to tight deadlines.

Essential Criteria



Icemos Technology, Ltd

- 1+ years' experience in purchasing within an Engineering/Manufacturing environment or a degree within a similar discipline.
- Degree level qualification within a related discipline.

Benefits and hours of work

40 hours per week

£28,000 - £33,000per annum (depending on experience)

20 days holidays

8 stat days

Private Medical and Dental

To apply send CV to juliedouglas@icemostech.com

